

**CSA7 Customer Advisory Committee**  
**June 22, 2019 – 39<sup>th</sup> meeting**  
**La Honda Firehouse - 11:06 am**

Attendees: Cyrus Yocum, Dante Razzini, David Bevin, Heather McAvoy, Joanne Lehner, Kathleen Bevin, Mark Chow, Patricia O'Neal

**Announcements**

Please submit all documents no later than one week prior to the meeting, as a courtesy to the chair.

Crystal Klingele resigned from the committee; the chair will attempt to recruit a new representative.

Cyrus Yocum was nominated and unanimously approved as the new secretary.

Fred Deubert has relocated outside CSA7 and will no longer serve on the committee; however, he will continue to help Eric Black on the technical subcommittee.

The Resource Conservation District has indicated that since a feasibility study has been done which includes a plan for coming into compliance with the court decree, we may be eligible for grants.

A test run of the AV equipment did not provide sufficient clarity for use at the meetings.

**1) March quarterly meeting minutes**

Approval moved by Kathleen, seconded by Dante. Approved unanimously.

**2) February, March, April budgets**

Budget figures were distributed by Mark and discussed.

Staff time overage due largely to increased interfacing with DDW, and multiple repairs on Pope Rd.

(Joanne Lehner arrived at 11:23 AM)

Staff time used on capital improvements are not included in these budget figures and will ultimately be paid for by the capital improvements fund.

Staff study indicates a need to increase water rates by 20% per year for the next 3 years to cover expenses. The cost of this study was approximately \$600.

**Third quarter capital improvement expense report**

Expenses were recorded for asphalt replacement over the Pope road repair and for purchasing ph and temperature probes for the chlorine analyzer.

**County funded capital expense report**

Reimbursement from FEMA for last year's emergency water transportation was received by the county. Money for replacement of the Pope Road main will come from the county capital improvement fund. Patricia recounted a conversation she had with Jarrod Fisher from the local Resource Conservation

District. He indicated that he might like to help us get a grant because an additional source of water would help with fish conservation in Alpine Creek.

Mark has looked in to Prop 1 funding where additional funding may be available. There was a question raised about easement rights for the well and distribution system. Creation of formal easements could delay getting grants.

### **3) Capital improvements, improvement schedule, compliance**

The aeration system is installed but needs to be inspected before it is approved to operate. Mark will lift the conservation notice once the system is commissioned.

Mark will check on whether we have two complete sets of meter reads so that Patricia can do an audit. A water audit is needed for any grant applications.

Mark provided clarification and status of footnote #1 on the improvement schedule.

Mark confirmed the well and distribution system are included in RFP.

Mark will provide the RFP to the Committee when it becomes available.

Discussion of advantages and disadvantages of spending money now on replacing the treatment plant or go ahead with the distribution system first.

Chris Hunter sent the committee an email regarding potential delays in our projects due to staff time being used on additional issues with CSA11. He estimated a 6 to 12 month delay. There have also been problems finding contractors to do the work.

Work on the Pope Road main will start next month. Ari Delay will contact Krzysztof Lisaj regarding the Fire Brigade's desire to have fire hydrants included in the plans when new mains are installed.

### **4) Water intake security**

The county will not be repairing the bridge parapet coving, nor will the Sherriff increase patrols. Patricia will suggest that they at least swing by regularly. Discussion of whether we would request redacting a description of the location on county websites where it exists.

### **5) Meter mapping project**

David proposed that we have photos and physical descriptions of the locations of all meters. Can they be linked to the existing map? David volunteered to do a ride along with Bracewell staff to get this information.

### **6) Website**

No news. Eric not in attendance.

### **7) Public Comment**

No public in attendance.

### **Meeting adjourned**

1:23 pm

Minutes by Cyrus Yocum