

CSA7 Customer Advisory Committee 26th meeting – March 26, 2016
La Honda Firehouse – 11:03am

Attendees: Crystal Klingele, Cyrus Yocum, Dante Razzini, Heather McAvoy, Joanne Lehner, Patricia O'Neal, Terry Adams, Armin Borick

1) December quarterly meetings minutes;

- Heather McAvoy moved to approve the minutes of the last meeting. Seconded by Cyrus Yocum and unanimously approved.

2) November/December/January budgets, 2nd quarter capital improvement expense report

- Terry Adams provided labor free of charge in exchange for a reduced cost to CSA7 for the meter replacement at 7940 La Honda Road.

3) Capital improvement; Compliance

- Committee approves County to move forward with the demolition of the redwood tank in exchange for contractor to build a lockable building to protect the PRV's
- Annual backflow certification is the responsibility of the property owner.
- Joanne Lehner approved County to sample her personal well in January. Waiting for sample results.

4) Income survey

- To date RCAC is missing 26 surveys. Each community representative is encouraged to communicate with families occupying addresses to complete and return surveys asap.

5) Annual Meeting (By-Laws, 2015 Review, 2016 Vision)

- By-Laws; no changes requested.
- 2015 Review; Third phase of rate increase began in April. Flushing program became routine, 3 flush valves installed. Water system feasibility study and seismic retrofit project completed. Drought contingency plan updated. CSA7 meter replacement program confirmed completed. County agreed to and began their own meter replacement program. Committee and County partnered to perform ongoing water audits. Watershed sanitary survey completed. Cross connection control program completed. Income survey begun. Achieved marginal TTHM compliance.
- 2016 Vision; Complete successful income survey. Write and obtain grant funding. Balanced budget; improving income and reducing overhead. Continue to update database and perform pressure readings. Continue flushing program and install further flush valves if budget allows. Quarterly water audits. Functional website. Reliable TTHM compliance. Healthy watershed. An awareness that what goes on our land, goes in the creek, goes in your drinking water.

6) Website

- No report

7) Public comment

- Armin Borick; Suggests receiving a letter from County of San Mateo acknowledging grandfather rights to install a new water tank at site where redwood tank is being removed in the near future if needed. Recommends moving outlet pipe onto storage tank to circulate water in tank to help reduce TTHM. Wishes website had more information.

The meeting was adjourned at 12:25 pm

Respectfully submitted,

Crystal Klingele, Secretary