

Attendees: Ann Stillman, Crystal Klingele, Cyrus Yocum, Dante Razzini, Deborah Hirst, Heather McAvoy, Jim Miller, Joanne Lehner, Kathleen Bevin, Patricia O’Neal and Terry Adams.

1) March quarterly meeting minutes

- Deferred due to lack of quorum.

2) February/March/April budgets, 3rd Quarter Capital Improvement Expense Report;

- Income accounts 2437 (water sales) and 2438 (water service charges) show the income breakdown per account, in response to the Committee’s request to do so provided it created no additional expense. Per Ann, the billing system does not allow differentiation of sales and service charges as paid bills are received and input. The separation is calculated by the Accounting Section and entered into County’s IFAS system. The separation of charges must be calculated manually for the billing process.
- Expense accounts 5428 (misc repairs & maintenance) and 5456 (water systems maintenance) way over proposed budget. Per Ann, subaccount 5428 is used for expenditures not provided by Bracewell, while subaccount 5456 is used to track Bracewell expenses for both routine operations as well as specific work per DPW.
- Next billing cycle, July will reflect rate increase.

3rd Quarter Capital Improvement Expense Report;

- Replacement of 2” galvanized suction line pipes and fittings at raw water intake came in under budget. Actual cost \$621.33 (estimated cost \$704.720).

Kathleen Bevin arrived at 11:36

3) Capital Improvements, Compliance;

- Terry Adam’s broken meter was replaced.
- The creek pump intake was lowered in March, 2015 to drought level.
- 3 Meters in San McDonald Park are very old and without leak detectors. We the members of CSA7 request the County replace those meters.
- Chinook camp ground has a plumbing leak at the service closet. We the members of CSA7 request the County fix the leak.
- Ann shared a letter dated 5-20-15 from the State Water Resources Control Board Division of Drinking Water demanding a timeline to correct TTHM issues. The County sent this letter to Bracewell and Waterworks for an estimate to correct the issue.

Joanne Lehner arrived at 11:41

Minutes were approved unanimously.

Dante Razzini arrived at 12:15

Break 12:25; Back in session 12:30

4) Feasibility Study and Seismic Retrofit Project

- County of San Mateo expects to receive the feasibility study by Monday, June 8, 2015.
- The seismic retrofit is 90% complete.

5) Drought

- County of San Mateo intends to reapply and hopes to receive drought funding if necessary, similar to last year.
- Cal Water again approved selling CSA7 water if necessary.
- USGS stream gauge monitoring at Stage Road, San Gregorio has been discontinued as of May 1, 2015 due to lack of funding.

6) Website

- No comment.

7) Public Comment

- No public comment.

The meeting was adjourned at 1:00 pm to a date to be determined by the chairperson.

Respectfully submitted,

Crystal Klingele, Secretary