

CSA7 Customer Advisory Committee
La Honda Firehouse ~ 11:12 am

16th meeting – September 7 2013

Attendees: Crystal Klingele, Cyrus Yocum, Dante Razzini, David Bevin, Doug Woods, Eric Black, Heather McAvoy, Hobson McPherson, Joanne Lehner, Kathleen Bevin, Patricia O'Neal, and Terry Adams

Announcements:

- Martha Poyatos of LACo is working with Nicholas to set a date, and will send out invitations for the small water systems workshop.
- Patricia confirmed all phone calls to the County of San Mateo not to be charged to CSA7. Nicholas is confirming if that includes email communication as well.
- CORRECTION: In the last meeting Eric Black was added as a voting representative of the Canyon View neighborhood. Patricia later realized that there were not enough voting members to allow this. Today Heather nominated Eric Black as a voting member from Canyon View, this was seconded by David Bevin and unanimously approved.

1) June quarterly meeting minutes

The minutes were approved unanimously.

Terry Adams arrived at 11:22am.

2) May/June/July budgets, 4th quarter capital improvement expense report

- Patricia will request County provide revised budget and capital improvement expense reports after fiscal year activities conclude.
- Reimbursement from Caltrans still ongoing.
- Raw water reimbursement denied. Patricia will appeal.

3) Capital improvements, compliance

- Exposed main at Loop Road: dogleg section of pipe need to be fixed. La Honda Fire Dept. is allowing CSA7 to borrow barricades until work is performed.
- Intake pump, shroud, and chlorine pump replaced, waiting to see cost.
- Terry reported his observations of the Skylonda water system.
- Bracewell has agreed to begin the flushing program immediately using customer valves, in advance of installing flush valves. Flush valve installations are recommended to be adjacent to meters rather than attempting to locate full extent of all deadlegs.

Break at 11:50 am

Meeting back in session at 11:55 am

4) Mapping/pressure survey

- Mapping - Terry is looking for help with metal detector.
- Pressure survey – Work continues, current results provided on laminated maps. Members should continue to attempt to obtain missing customer information forms, and encourage requests for pressure reading.

5) CSA7 Website

- Eric Black discussed the progress on the website and will chair the website sub-committee. Eric is currently adding previous budgets, capital improvement expense and revenue reports, and meeting minutes to the website for community involvement. Please forward CSA7 pictures to Eric to add to the website.

6) Public Comment: No public comments at this meeting

The meeting was adjourned at 1:00 pm to a date to be determined by the chairperson.

Respectfully submitted,

Crystal Klingele, Secretary