

CSA7 Customer Advisory Committee 14th meeting – March 9, 2013
La Honda Firehouse ~ 11:00 am

Attendees: Crystal Klingele, Cyrus Yocum, Dante Razzini, David Bevin, Douglas Woods, Eric Black, Heather McAvoy, Hobson McPherson, Joanne Lehner, Kathleen Bevin, Patricia O'Neal, Terry Adams

The meeting was called to order at 11:08 am by chairperson O'Neal.

Announcements:

- Introduction of Eric Black as a non-voting representative of the Canyon View neighborhood, presentation of upper CSA7 map.
- Presentation of officer's set of maps to secretary Crystal Klingele.
- Presentation of embroidered safety vest to operator Terry Adams.

1) December quarterly meeting minutes

The minutes were approved unanimously.

2) November/December/January budgets, 2nd quarter capital improvement expense report

January account 5861 (PW Engineering) has increased; Mark will review and send feedback via email within the month. Heather requests Mark also provide an explanation of why account 5456 (Water Systems Maintenance) continues to have significant charges despite the Bracewell contract. Capital improvement expenses for the quarter were the acid feed equipment and installation to help with the pH and TTHM levels.

3) Capital improvements, compliance

- a. The Caltrans invoice will be submitted after Mark's review.
- b. Trailer Park main break expenses have been submitted to OES, waiting for response.
- c. Mark has been requested to attempt reimbursement for the raw water line damage near the pump from County roads or OES.
- d. We received 7 meters for the replacement program, they are better meters at the agreed upon price.

Terry reports TTHMs are still out of compliance (high). Bracewell and County are preparing an action plan. Cleaning the tanks and regular maintenance are recommended.

4) Annual meeting

The by-laws were unanimously readopted with no amendments.

1012 accomplishments include: boil water and shut off advisories; arrangements for drinking water, laundry and showers; leaks located; by-laws; auto dialer; SMC Alert; laminated maps; meter surveys; improved service restoration times ;customer outreach and education; database; mapping; meter replacement and pressure reading programs, rate increase proposal, field trip, Bracewell contract; local operator; embroidered safety vests; public meeting.

2013 goals: balanced budget; completed database and mapping; all meters working with leak detectors and educated customers; improved response times; regulatory compliance; healthy watershed.

12:00 to 12:15 pm BREAK TIME

5) Rate Increase public hearing strategy

Currently no protests have been submitted. The Board hearing will be on March 26, 2013. Members are recommended to attend.

12:33 pm Terry Adams left

6) Database/mapping/pressure survey

Members are encouraged to continue informal outreach to obtain account information forms for existing and new residents in their neighborhoods. Patricia gave pressure survey data to Heather to add to database and displayed pressure mapping efforts.

7) CSA7 website

Eric will create an outline for members to discuss at the next meeting.

8) Public comment

Britta Harle attended and requested more information on the CSA7 budget.

1:24 pm Danta Razzini left

The meeting was adjourned at 1:57 pm to a date to be determined by the chairperson.

Respectfully submitted,

Crystal Klingele, Secretary